

SAMPLE LETTER

Company Logo
Company Contact Info.

Date

To Whom It May Concern:

We at (financial institutional company) acknowledge that (name of client) is opening a Futures and Commodities account with Global Futures Exchange & Trading Company, Inc./Penson GHCO. We do/do not wish to receive copies of their trading activities. If copies are requested, please include email or mailing address.)

Authorized Signature

Date Signed

Position